



## **Position Announcement: Federal Community Engagement Coordinator**

Children's Action Alliance and its affiliate, the Arizona Center for Economic Progress, are seeking a federal community engagement coordinator to focus on mobilizing communities across Arizona to advance policies at the federal level. This position will work in coordination with our national partners to develop communications and engagement strategies to mobilize communities and advocacy organizations across Arizona to take action in support of federal policy priorities. This full-time position will be responsible for expanding partnerships with community-centered and issue-based organizations to collaborate on federal-level advocacy for policies that will improve economic well-being for people of color and low-income populations in Arizona which will create a stronger economy and thriving communities for all Arizonans.

Potential policy areas that this position may address include:

- Strengthened food assistance;
- Expanded health care coverage;
- Increased child care funding for the states;
- Greater economic investments for Indian country;
- Expansion of the federal Earned Income Tax Credit;
- New infrastructure investments;
- Increased federal minimum wage;
- Enactment of federal paid family and medical leave; and
- Inclusive opportunities for immigrants.

### **About Children's Action Alliance and the Arizona Center for Economic Progress:**

[Children's Action Alliance](#) is an independent voice that identifies and eliminates barriers to the well-being of children and families and creates opportunities through partnerships and policy solutions.

[The Arizona Center for Economic Progress](#) is a leader in advancing policies that create fairer tax codes which raise the revenue needed to invest in education, affordable housing, health care, infrastructure and other supports needed to build thriving communities and better economic opportunities for all Arizonans.

**Responsibilities:**

- Develop strategies and campaign plans to engage and mobilize communities and advocacy organizations across Arizona to take action in support of federal policy priorities.
- Work collaboratively with CAA and AZCenter staff to produce accessible communications and civic engagement materials that effectively translate complex policy issues for public consumption, with a desired emphasis on the Spanish-speaking public.
- Identify people who are willing to share their personal stories and work with our communications staff and consultants to publicly share those stories in an authentic way.
- Build relationships with a diverse variety of organizations across Arizona, with particular emphasis on organizations with strong ties to communities of color, to work together in advancing federal policies that those communities and organizations prioritize.
- Conduct listening sessions in communities to learn about people's lived experiences and identify the federal policy solutions which are most important to those communities.
- Provide information to communities, advocates, media and state and local elected officials about federal policy proposals and how those proposals will impact them.
- Conduct education and training sessions on how the federal legislative process works and how to become effective citizen lobbyists.
- Identify opportunities for earned media beneficial to advancing federal policy priorities.
- Familiarize state and local elected officials, business and other community leaders about federal policy priorities and lay the foundation for their support and engagement.
- Plan and organize community events, both in-person and virtual, like town halls, tele-town halls, rallies and other events, designed to advance federal policy priorities.

**Qualifications:**

- Experience building diverse and effective alliances and coalitions, particularly with staff and leaders from grassroots community organizations.
- Experience working on regional or state-level advocacy campaigns, electoral campaigns, or running coalition efforts.
- Knowledge of the federal legislative process is desirable.
- Excellent written and oral communications skills essential.
- Bachelor's Degree or equivalent experience.

**Compensation:**

- Salary range \$50,000-\$58,000 depending on experience and qualifications.
- Major medical and dental insurance, life insurance, matching retirement contribution.
- Competitive leave policies for vacation, sick leave, personal leave and earned sabbatical.

**Duration:**

The federal community engagement coordinator is a full-time exempt position that is grant funded through December 2022; continuation of the position is dependent on future position-specific grant funding.

**Location:**

CAA operates a hybrid (office and home) working system that allows employees to work in the most productive location based on job description, project or task. We provide employees with the resources to work effectively from either the CAA office or remote locations. When health conditions permit, we will resume occasional in-person meetings at our office located in central Phoenix. For that reason, we are looking for the candidate to reside in the metro Phoenix area.

**To Apply:**

Position will remain open until filled. Send cover letter, and resume to: [hr@azchildren.org](mailto:hr@azchildren.org)

*CAA and the AZCenter strongly encourage members of traditionally underrepresented communities to apply, including people of color, LGBTQ identified people, gender-nonconforming people, individuals with disabilities, veterans, and people who speak a language in addition to English.*