



Job Announcement: Economic Policy Analyst

The Arizona Center for Economic Progress seeks to hire an Economic Policy Analyst to perform data analysis, research, and advocacy to advance policy solutions at both the state and federal level addressing poverty, economic well-being and a fairer tax code. Launched in 2017, the AZCenter is an affiliate of Children’s Action Alliance (CAA), a 501(c)3 nonprofit, nonpartisan advocacy organization in Arizona for 34 years. The AZCenter works with advocates, policymakers, and communities to connect the dots between the inequities in our economy and solutions to create a fair and socially just Arizona. The AZCenter is a leader in advancing policies at the state and federal level that create fairer tax codes which raise the revenue needed to invest in education, affordable housing, health care, infrastructure and other supports needed to build thriving communities and better economic opportunities for all Arizonans.

We recognize that many of the barriers and disparities that block the path toward better economic opportunities for people of color can be traced to a history of discriminatory and racist policies, the impacts of which continue to be felt today. As an organization, we are committed to advancing race equity and inclusion both through the policies we seek and throughout the internal workings of our organization. You can learn more about our work and our partners at azeconcenter.org.

About the position:

The economic policy analyst will report to the Senior Director of the Arizona Center for Economic Progress and will use data, research, and analysis to advance policies that will lead to thriving communities and better economic opportunities for all Arizonans. Responsibilities for this position include:

- Compile statistical data and research materials on issues related to poverty and economic well-being and other work of the AZCenter, and making the collection, analysis and use of ethnicity data an integral part of this work.
- Research, develop and analyze policy solutions for building shared prosperity, advancing race equity and inclusion, and improving the lives of struggling Arizonans. Prepare written briefing papers, blogs, talking points, social media content and other information to support these policies using the data and analysis from your research in a format that is easy to understand.
- Analyzing state budget and tax proposals and legislation; track bills; testify at committee hearings; communicate in-person or in writing with lawmakers, legislative staff and

other key stakeholders; and other legislative activity as necessary to advance the AZCenter's state legislative policy agenda during the legislative session.

- Analyzing federal budget and tax proposals and other key legislation; communicate in-person or in writing with Arizona's congressional delegation, their staff and other key stakeholders; and other legislative activity as necessary to advance the AZCenter's federal policy agenda.
- Building relationships with staff at key state and federal agencies as necessary to advance the AZCenter's policy agenda and being a resource to those agencies in providing policy expertise.
- Assist in writing grants and prepare any required grant reports.
- Track state and federal legislation and administrative policy changes.
- Compile statistical data and informational materials from a wide range of sources and synthesize complex information into concise and compelling charts and fact sheets.
- Take an active role in building long-term relationships and collaborative partnerships with community and grassroots organizations throughout Arizona who have a vested interest in these issues, especially organizations that work with BIPOC people and communities that have been the subject of inequitable and oppressive structures, systems, and practices.
- Create and provide presentations to community groups and other key stakeholders.
- Network with national colleagues and experts to stay current on research, messaging, advocacy strategies and objectives, and emerging issues in policy and practice around the country.

Qualifications:

- Bachelor's Degree in a related field or equivalent related work experience is required.
- Three years of relevant experience.
- Basic knowledge of Arizona state agencies, boards, and other local, state, and federal governing bodies.
- Experience and knowledge of state and federal budget and tax issues.
 - Experience and knowledge of one or more of the following issues will be considered a plus: food insecurity; public education funding; higher education; infrastructure; rural economic development; healthcare; affordable housing; tribal economic policies; criminal justice reform; predatory lending; immigration; housing; unemployment insurance and income inequality.
- Knowledge of the Arizona legislative process.
- Excellent communication skills (verbal and written) and the ability to communicate data findings and issues to external audiences.
- Ability to juggle multiple tasks at a time and thrive in a fast-paced environment.
- Experience working in coalitions and the ability to work in a team environment with diverse allies.
- Strategic thinking and flexible and collaborative workstyle, with a focus on authentic community engagement.
- Proficient in Microsoft Office Suite applications.

- Demonstrated commitment to the vision and mission of the Arizona Center for Economic Progress.
- Bilingual speakers preferred.

Compensation:

Salary range \$55,000-\$70,000, depending on experience and qualifications.

Major medical and dental insurance, life insurance, matching retirement contribution.

Competitive leave policies for vacation; sick leave; family, medical and personal leave; and earned sabbatical.

Location:

CAA operates a hybrid (office and home) working system that allows employees to work in the most productive location based on job description, project or task. We provide employees with the resources to work effectively from either the CAA office or remote locations. We have occasional in-person meetings at our office located in central Phoenix. For that reason, we are looking for the candidate to reside in the metro Phoenix area.

To Apply:

Position will remain open until filled. Only candidates who send cover letter, resume, and salary requirements to hr@azchildren.org will be considered. Please also include where (posting site) you found this opportunity.

The Arizona Center for Economic Progress strongly encourages members of traditionally underrepresented communities to apply, including people of color, LGBTQ identified people, gender-nonconforming people, individuals with disabilities, veterans, and people who speak a language in addition to English.